

Policy on the Use of AI-Assisted Writing Tools in Examinations

Europa-Universität Viadrina (EUV) supports responsible, reflective, and transparent use of AI-assisted writing tools. These tools, such as Large Language Models (LLMs) and systems like ChatGPT, aid in content creation and editing. Tools that only provide language corrections (e.g., Grammarly, ProWritingAid) are not considered AI-assisted writing tools under this policy.

I. Labeling Obligations

1. Text Creation

Direct Adoption: Text passages generated by AI and adopted verbatim by the student must be treated as direct quotes. They should be enclosed in quotation marks and properly cited in a footnote, indicating the AI tool used, the input prompt, and the date of generation.¹

Indirect Adoption: If a student rewrites a text generated by AI (indirect adoption), the passage does not require quotation marks but must be linguistically indicated as indirectly adopted (e.g., "This question can be answered as follows after researching with ChatGPT: [...]"). The footnote should specify the AI tool used, the input prompt, and the date of generation. Additionally, the student should indicate whether the text was adopted as-is or significantly altered.²

2. Text Editing and Correction

Text Rewriting: If a student uses AI tools to rewrite or paraphrase a text written by another person (e.g., Quillbot), the original author, source, AI tool, input prompt, and date must be cited. The rewritten passage should be marked as a direct or indirect adoption.³

Translation: Texts translated using AI tools (e.g., DeepL) must include the original author, source, the AI translation tool used, and the date.⁴

3. Text Preparation

If AI-generated content is only used for personal understanding and not directly or indirectly included in the examination, it does not need to be cited under this policy.

¹ ChatGPT, prompt: "[...] ?", 16.4.2024.

² Draft by ChatGPT, prompt: "[...] ?", 31.04.2024, significantly altered

³ Autor, Title, page. [...], evaluated with QuillBot, prompt: "What does [Author] say about [...] ?", 1.4.2024.

⁴ Autor, Title, page. [...], translated with DeepL, 31.1.2024.

II. Documentation Obligations

1. Content and Bibliography

If a student creates a table of contents or bibliography using AI tools (e.g., Elicit), this must be explicitly noted at the end of the respective section.

2. Translation into Examination Language

If the examination is translated into the required language using an AI tool, this must be stated in the first footnote.⁵

3. Declaration of AI Tool Use

In the case of long text pieces such as the MA thesis (§ 16 Abs. 3, 5 ASPO), students must submit a declaration affirming that all AI-assisted writing tools used in the creation of the examination have been properly labeled and documented. The declaration should confirm that the work was independently written and only the indicated sources and tools were used.

III. Evaluation

When assessing written examinations produced with the aid of AI-assisted writing tools, it must be clear that the student has independently produced an academic work. An examination will be rated as insufficient if it merely consists of assembling AI-generated text passages.

⁵ 1 originally wrote this **text** in French and translated it into German using DeepL on April 21, 2024.